

**GOVERNANCE
COMMITTEE DECISION SHEET**

STAFF GOVERNANCE COMMITTEE - MONDAY, 27 JUNE 2022

	Item Title	Committee Decision	Services Required to take action	Officer to Action
3.1	<u>Declarations of Interest and Transparency Statements</u>	Councillors Macdonald and Thomson stated for transparency that they were members of UNITE and UNISON respectively, but did not consider that this required to be made as a declaration for each report.		
5.1	<u>Minute of Previous Meeting of 21 February 2022</u>	<u>The Committee resolved:-</u> to approve the minute as a correct record.	Governance	S Dunsmuir
6.1	<u>Committee Business Planner</u>	<u>The Committee resolved:-</u> (i) to note that officers would update the planner to include the purpose of the Employer Discretions – Local Government Pension Scheme report in October 2022 as well as the Terms of Reference for that report and the Annual Staff Governance Committee Effectiveness report, and advise Members; (ii) to recirculate the Workforce service update to Members of the Committee for information; and (iii) to otherwise note the planner.	Governance Governance	S Dunsmuir S Dunsmuir
9.1	<u>Corporate Health and Safety Quarterly Update - January to March 2022 - COM/22/133</u>	<u>The Committee resolved:-</u> (i) to note that officers would include a four year comparison of figures in future reports to allow for comparison with pre-pandemic figures, and would also circulate comparison figures for the last quarter to Members outwith the	Governance	C Leaver

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		<p>meeting;</p> <p>(ii) to note that officers would ask the Chief Officer – Education to provide information on ongoing work and training given to staff where pupils involved in incidents may not have a social, emotional or mental health need, and would circulate this to Members outwith the meeting; and</p> <p>(ii) to otherwise note the report.</p>	Governance/ Education	C Leaver/ E Sheppard
9.2	<u>Naloxone Project Update - RES/22/134</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to note that officers would ascertain how long it was recommended before refresher training was undertaken in respect of the administration of Naloxone and advise Members outwith the meeting;</p> <p>(ii) to note that training sessions were still being rolled out and that if Elected Members who had not undertaken the training wished to participate, they could contact officers directly;</p> <p>(iii) to thank Trade Union colleagues for their support in relation to staff administering Naloxone;</p> <p>(iv) to note that data on the difference made by the project would be available in future and could be circulated to Members as required;</p> <p>(v) to note the progress made to date with the roll out of the distribution and administration of naloxone; and</p> <p>(vi) to instruct Chief Officer - People & Organisational Development to ensure that staff continue to be trained and supported in the distribution and administration of Naloxone, thus continuing to increase the availability of naloxone to all those within the city who may</p>	People and Organisational Development	K Foley

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		benefit from this life saving intervention.		
10.1	<u>Cluster Risk Register - People and Organisation - RES/22/135</u>	<u>The Committee resolved:-</u> to note the Cluster Risk Register and Assurance Map set out in Appendices A and B.	People and Organisational Development	I Newcombe
11.1	<u>Appeals Sub Committee - Appointment of Members - COM/22/099</u>	<u>The Committee resolved:-</u> (i) to agree to re-establish the Appeals Sub Committee and appoint all thirteen members of the Staff Governance Committee to the pool of membership for the Sub Committee; and (ii) to note that training is to be provided for Members of the Appeals Sub Committee and agree that the invitation to the training is extended to Trade Union representatives.	Governance Governance	S Dunsmuir E Falconer/ S Dunsmuir

Should you require any further information about this agenda, please contact Stephanie Dunsmuir, email sdunsmuir@aberdeencity.gov.uk